NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
February 12, 2020, 3:30 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801
Regular Session 3:30 P.M.
Closed Session Following Presentations/Recognitions

Attendance Taken at 3:30 PM:

Present:
Ms. Annemarie Randle-Trejo, President,
Ms. Marilyn Buchi, Vice-President/Clerk
Ms. Karin Freeman
Ms. Gail Lyons
Mr. Al Jabbar
Mr. Andy Montoya
Ms. Meg Cutuli

Staff:

Superintendent:	Dr. Terri Giamarino
Assistant Superintendent:	Mr. Dana Lynch
Parliamentarian:	Ms. Sandy Lane

Staff: Christina Campbell-Probst, Wendy Jiacoma, Kathi Kent, Michael Le, Nicole Miller, Michelle Owen, Ed.D., Jennifer Prado, Jenifer Reddick, Lupe Rodriguez, Michele Schirmers, Linda Skipper, Jenilee Umali, Tonia Watkins.

1. Open session/Call to Order

Minutes:
President Randle-Trejo opened the meeting to regular session at 3:34 p.m.

A. Flag Salute: Sandy Lane

2. Review of Agenda

A. Changes

B. Additions

C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

Quick Summary:
There will be no presentations or Presentations/Recognitions this month.

5. Closed Session

Quick Summary:
No items will be discussed in Closed Session.

Minutes:
There was no Closed Session.

6. Reconvene Into Open Session

Quick Summary:
There was no Closed Session.

7. * Approval of Minutes

Quick Summary:
Approve the minutes of the regular meeting of the Board of Trustees on January 8, 2020.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Mr. Andy Montoya.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

8. Public Hearing

Quick Summary:
This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

A. Request for Recognition

Minutes:
President Randle-Trejo opened the meeting to a public hearing at 3:35 p.m. There was no participation, so the public hearing was closed.

9. Superintendent's Report

Minutes:
Ms. Giamarino did not have anything to report out.

A. The Superintendent may comment on activities of the ROP.

B. Communications

Quick Summary:
There are no communications this month.

10. * Consent Calendar

Quick Summary:
Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $16,803,176.64, and ending fund balance in the amount of $16,792,491.38 for the period ending January 30, 2020.

Quick Summary:
Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending January 30, 2020.

Quick Summary:
Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending January 30, 2020.

Quick Summary:
January 2020 Student Body Fund Balance Report

4. Ratify/approve check #00054690 through #00054817, and #99000021 in the amount of $698,523.51 as listed for the period of December 17, 2019, through January 30, 2020.

Quick Summary:
December 2019 and January 2020 Checks

5. Ratify/approve the listed purchase orders in the amount of $145,781.72 for the period of December 17, 2019, through January 30, 2020.

Quick Summary:
December 2019 and January 2020 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary:
Personnel Recommendations

7. Accept the aforementioned donation.

Quick Summary:
Donation Report

B. Educational Services

1. Authorize execution of new training agreements to use community classroom facilities for the 2019-2020 school year.

Quick Summary:
Training Agreements to Use Community Classroom Facilities

2. Approve a Memorandum of Understanding with Anaheim Union High School District.

Quick Summary:
Memorandum of Understanding between the North Orange County ROP and Anaheim Union High School District to participate in the Career Technical Education Incentive Grant.

3. Approve a Memorandum of Understanding with Brea Olinda Unified School District.

Quick Summary:
Memorandum of Understanding between the North Orange County ROP and Brea Olinda Unified School District to participate in the Career Technical Education Incentive Grant.

4. Approve a Memorandum of Understanding with Fullerton Joint Union High School District.

Quick Summary:
Memorandum of Understanding between the North Orange County ROP and Fullerton Joint Union High School District to participate in the Career Technical Education Incentive Grant.

5. Approve a Memorandum of Understanding with Los Alamitos Unified School District.

Quick Summary:
Memorandum of Understanding between the North Orange County ROP and Los Alamitos Unified School District to participate in the Career Technical Education Incentive Grant.

6. Approve a Memorandum of Understanding with Placentia-Yorba Linda Unified School District.

Quick Summary:
Memorandum of Understanding between the North Orange County ROP and Placentia-Yorba Linda Unified School District to participate in the Career Technical Education Incentive Grant.

C. General

1. Receive the monthly visibility report.

Quick Summary:
Visibility Report

11. Action Items

A. Administrative and Business Services

1. * Approve 2020-2021 Budget Assumptions and budget planning calendar.

Quick Summary:
2020-2021 Budget Assumptions and Budget Calendar

Motion Passed: Approve 2020-2021 Budget Assumptions and budget planning calendar. Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

2. * Approve the list of ROP's items as surplus and authorize ROP to properly dispose of surplus property in accordance with the Education Code Sections 17545 et al.

Quick Summary:
Disposal of Surplus Property

Motion Passed: Approve the list of ROP's items as surplus and authorize ROP to properly dispose of surplus property in accordance with the Education Code Sections 17545 et al. Passed with a motion by Ms. Marilyn Buchi and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

1. *Approve ConexEd Cranium Café Service Agreement.

Quick Summary:
Software services for North Orange County ROP's Adult Programs' Counseling Department.

Motion Passed: Approve ConexEd Cranium Café Service Agreement. Passed with a motion by Ms. Marilyn Buchi and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

2. *Approve School and Staff Calendars for 2020-2021.

Quick Summary:
2020-2021 School and Staff Calendar, Board Policy 6110

Motion Passed: Approve School and Staff Calendars for 2020-2021. Passed with a motion by Ms. Gail Lyons and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

C. General

1. * Approve the membership agreement with Orange County Business Council for the period of February 12, 2020, through February 11, 2021.

Quick Summary:
Membership with Orange County Business Council (OCBC)

Motion Passed: Approve the membership agreement with Orange County Business Council for the period of February 12, 2020, through February 11, 2021. Passed with a motion by Ms. Karin Freeman and a second by Ms. Marilyn Buchi.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

12. Reports

A. Board Report

Quick Summary:
This section of the agenda is reserved for comments from members of the Board of Trustees.

1. Conferences, workshops and meetings

2. ROP class visitations and activities

3. Participating district's activities

4. CSBA and OCSBA activities

B. Superintendent's Report

13. Specific Dates to Remember

Quick Summary:

2/17/20	Holiday – Washington's Day
2/29/20	ROP Spring Inservice for ROP Instructors 8:00 a.m. Education Center 385 N. Muller Street Anaheim, CA 92801
3/11/20	**Regular Board Meeting of the** **North Orange County ROP** **Board of Trustees** **4:00 p.m.** **Education Center** **385 N. Muller Street** **Anaheim, CA 92801**
4/29/20	Celebration of Success 6:00 p.m. Education Center 385 N. Muller Street Anaheim, CA 92801

14. * Adjournment

Quick Summary:
Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Karin Freeman.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

Minutes:
The meeting adjourned at 4:13 p.m.

Date Approved: _____

_____
Theresa M. Giamarino, Ed.D., Secretary
Board of Trustees

_____
Annemarie Randle-Trejo, President
Board of Trustees