NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
July 10, 2019, 4:00 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801
Regular Session 4:00 P.M.
Closed Session Following Presentations/Recognitions

Attendance Taken at 4:00 PM:

Present:
Ms. Meg Cutuli, President
Ms. Annemarie Randle-Trejo, Vice-President/Clerk
Ms. Marilyn Buchi, Member
Ms. Karin Freeman, Member
Ms. Gail Lyons, Member
Mr. Al Jabbar, Member
Mr. Andrew Montoya, Member

Staff:
Superintendent: Dr. Terri Giamarino
Assistant Superintendent: Mr. Dana Lynch
Parliamentarian: Ms. Sandy Lane

Staff: Christina Campbell, Wendy Jiacoma, Gail Kairis, Kathi Kent, Michael Le, Jennifer Prado, Lupe Rodriguez, Michele Schirmers, Linda Skipper, Yani Segoro-Nguyen, Andy Truong, Tonia Watkins.

1. Open session/Call to Order

Minutes:
President Cutuli opened the meeting to regular session at 4:01 p.m.

A. Flag Salute: Jennifer Prado

2. Review of Agenda

A. Changes

B. Additions

C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Karin Freeman.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

Minutes:

Dr. Giamarino shared with the Board that our WASC accreditation was approved for another six years, until June 30, 2025. She thanked the entire team for their dedication and hard work.

5. Closed Session

Minutes:
The Board went into closed session at 4:03 p.m.

A. To consider matters pursuant to Government Code Section 54957

Quick Summary:
Public Employment *(Superintendent's Contract)*

6. Reconvene Into Open Session

Quick Summary:
Closed Session report was read by President Cutuli.

Minutes:
The Board reconvened at 5:09 p.m.

Superintendent's Employment Agreement

An oral report was given by President Cutuli. This item is the Board's discussion and possible approval of employment for the Superintendent, Theresa M. Giamarino, Ed.D. The Superintendent's employment agreement comprises the following material terms that relate to compensation:

The Superintendent's annual base salary is $165,000 for a monthly salary of approximately ($13,750), less applicable taxes and withholdings, according to the Management/Supervisory/Confidential Salary Schedule. The Superintendent is entitled to receive the same health and welfare benefits as other management employees. This includes District contributions of $1,147.09 per month for a total of $13,765.08 a year. The Superintendent will have a 220 work-day positive work year calendar. The Superintendent shall be allocated 12 days of sick leave annually, earned at a rate of one day per month. The Superintendent will receive a monthly Doctoral stipend of $100 and a monthly mileage stipend of $300.

This concludes the summary of the Superintendent's Employment Agreement.

Motion Passed: Approve Superintendent's Employment Agreement (Government Code Section 54953 (c) (3). Passed with a motion by Ms. Karin Freeman and a second by Ms. Annemarie Randle-Trejo.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

7. * Approval of Minutes

Quick Summary:
Approve the minutes of the regular meeting of the Board of Trustees on June 5, 2019.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Karin Freeman.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

8. Public Hearing

Quick Summary:
This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

A. Request for Recognition

Minutes:
President Cutuli opened the meeting to a public hearing at 5:12 p.m. There was no participation, so the public hearing was closed.

9. Superintendent's Report

Minutes:
Dr. Giamarino shared a WASC update and that we were granted a six-year clear accreditation.

She also shared the results of the Educators Rising National Conference in Dallas, Texas. Four Education Pathway students at Esperanza High School participated in four days of teacher development, breakout sessions, and competitions at the national level. Two of these students placed in the top ten in their competition category – Emily Macedo placed 8th in job interview and Pedro Gonzalez placed 10th in STEM lesson planning. Dr. Giamarino expressed how proud she was of these students' accomplishments.

Dr. Giamarino spoke of the two Engineering Design Pathway students at Anaheim High School that participated in the National SkillsUSA Leadership Conference in Louisville, Kentucky, where they competed in Robotics Urban Search and Rescue. Leonel Cuenca and Ismael Vasquez placed 8th out of 26 teams in the nation.

Dr. Giamarino invited the Board Members to the New Teacher Welcome Breakfast and Back-to-School In-Service.

She wished Ms. Annemarie Randle-Trejo a very happy birthday.

A. The Superintendent may comment on activities of the ROP.

B. Communications

Quick Summary:
There are no communications this month.

10. * Consent Calendar

Quick Summary:
Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $19,296,498.56, and ending fund balance in the amount of $19,274,100.87.

Quick Summary:
Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending June 24, 2019.

Quick Summary:
Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending June 23, 2019.

Quick Summary:
June 2019 Student Body Fund Balance Report

4. Ratify/approve check #00053936 through #00054088 in the amount of $829,004.77 as listed for the period of May 17, 2019, through June 23, 2019.

Quick Summary:
May and June 2019 Checks

5. Ratify/approve the listed purchase orders in the amount of $372,801.13 for the period of May 17, 2019, through June 23, 2019, and purchase orders in the amount of $2,105,603.52 starting July 1, 2019.

Quick Summary:
Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary:
Personnel Recommendations

7. Approve the Injury and Illness Prevention Program for 2019-2020.

Quick Summary:
Injury and Illness Prevention Program Annual Review

8. Approve the Card Integrator Solutions Agreement effective September 1, 2019, through August 31, 2020, at a cost of $1,645.

Quick Summary:
Card Integrators Solutions Service Contract

B. Educational Services

1. Authorize execution of new training agreements to use community classroom facilities for the 2019-2020 school year.

Quick Summary:
Training Agreements to Use Community Classroom Facilities

2. Approve staff training for Project Lead the Way.

Quick Summary:
Staff Training from Project Lead the Way

3. Approve renewal of Training Agreements to use community classroom facilities for the 2019-2020 school year.

Quick Summary:
Renewal of Training Agreements to use Community Classroom (CC) Facilities

4. Ratify/approve receipt of the CTEIG in the amount of $519,332.94 based upon the California Department of Education Grant Award Notification for the time period of July 1, 2018, through December 31, 2020.

Quick Summary:
Career Technical Education Incentive Grant (CTEIG)

C. General

1. Receive the monthly visibility report.

Quick Summary:
Visibility Report

11. Action Items

A. Administrative and Business Services

1. ** Adopt Resolution 2019-05 to change the Revolving Cash Fund Custodian.

Quick Summary:
Resolution 2019-05 Change of Revolving Cash Fund Custodian

Motion Passed: Adopt Resolution 2019-05 to change the Revolving Cash Fund Custodian. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Gail Lyons.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

Minutes:
Roll Call:
Ayes: 7 Noes: 0 Abstain: 0

2. ** Adopt Resolution 2019-06 authorizing approval signatures.

Quick Summary:
Resolution 2019-06 Authorization of Signatures

Motion Passed: Adopt Resolution 2019-06 authorizing approval signatures. Passed with a motion by Mr. Al Jabbar and a second by Ms. Marilyn Buchi.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

Minutes:
Roll Call:
Ayes: 7 Noes: 0 Abstain: 0

3. * Revise Board Policy 3320, Purchasing, to Board Policy 3300, Expenditures and Purchases, first reading.

Quick Summary:
Board Policy 3300, Expenditures and Purchases (formerly Board Policy 3320, Purchasing)

Motion Passed: Revise Board Policy 3320, Purchasing, to Board Policy 3300, Expenditures and Purchases, first reading. Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

4. * Establish Board Policy 3314, Payment for Goods and Services, first reading.

Quick Summary:
Board Policy 3314, Payment for Goods and Services

Motion Passed: Establish Board Policy 3314, Payment for Goods and Services, first reading. Passed with a motion by Mr. Al Jabbar and a second by Ms. Gail Lyons.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

5. * Establish Board Policy 3314.2, Revolving Funds, first reading.

Quick Summary:
Board Policy 3314.2, Revolving Funds

Motion Passed: Establish Board Policy 3314.2, Revolving Funds, first reading. Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

6. * Revise Board Policy 4133, 4233, 4333, Expense Reimbursement, to Board Policy 3350, Travel Expenses, first reading.

Quick Summary:
Board Policy 3350, Travel Expenses (formerly Board Policy 4133, 4233, 4333, Expense Reimbursement)

Motion Passed: Revise Board Policy 4133, 4233, 4333, Expense Reimbursement, to Board Policy 3350, Travel Expenses, first reading. Passed with a motion by Ms. Marilyn Buchi and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

Quick Summary:
There are no items in this section this month.

C. General

Quick Summary:
There are no items in this section this month.

12. Reports

A. Board Report

Quick Summary:
This section of the agenda is reserved for comments from members of the Board of Trustees.

1. Conferences, workshops and meetings

2. ROP class visitations and activities

3. Participating district's activities

4. CSBA and OCSBA activities

B. Superintendent's Report

13. Specific Dates to Remember

Quick Summary:

7/23/19	New Teacher Welcome Breakfast 8:00 a.m. – 9:30 a.m. Education Center 385 N. Muller Street Anaheim, CA 92801
8/1/19	ROP Back-to-School In-service 8:00 a.m. – 10:00 a.m. Education Center 385 N. Muller Street Anaheim, CA 92801
8/14/19	**Regular Board Meeting of the North Orange County ROP Board of Trustees 4:00 p.m. Education Center 385 N. Muller Street Anaheim, CA 92801**

14. * Adjournment

Quick Summary:
Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Ms. Marilyn Buchi and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Michelle Owen
Yes Ms. Annemarie Randle-Trejo

Minutes:
The meeting adjourned at 5:37 p.m.

Date Approved: _____

_____
Theresa M. Giamarino, Ed.D., Secretary
Board of Trustees

_____
Meg Cutuli, President
Board of Trustees