NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES
REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
January 09, 2019, 4:00 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801
Regular Session 4:00 P.M.
Closed Session Following Presentations/Recognitions

Attendance Taken at 4:00 PM:

Present:
Ms. Meg Cutuli, President
Ms. Annemarie Randle-Trejo, Vice-President/Clerk
Ms. Marilyn Buchi, Member
Ms. Karin Freeman, Member
Ms. Gail Lyons, Member
Mr. Al Jabbar, Member
Mr. Andrew Montoya, Member

Staff:
Superintendent: Ms. Terri Giamarino
Assistant Superintendent: Mr. Dana Lynch
Parliamentarian: Ms. Sandy Lane

Staff: Joshua Behnke, Allison Bradley, Christina Campbell, Kenia Cueto, Ph.D., Wendy Jiacoma, Gail Kairis, Kathi Kent, Michael Le, Natasha Perera, Jennifer Prado, Jenifer Reddick, Lupe Rodriguez, Michele Schirmers, Yani Segoro-Nguyen, Linda Skipper, Jenilee Umali, Tonia Watkins.

Guests: Nicole Colon, Board Clerk for Brea Olinda Unified School District and Dr. Gregg Stone, Los Alamitos High School Principal

1. Open session/Call to Order

Minutes:
President Cutuli opened the meeting to regular session at 4:03 p.m.

A. Flag Salute: Joshua Behnke

B. Oath of Affirmation

Quick Summary:
Administer Oath of Affirmation

1. Al Jabbar, Anaheim Union High School District
2. Gail Lyons, Brea Olinda Unified School District

Minutes:
Mr. Al Jabbar will serve as a Board Member representing Anaheim Union High School District. My. Gail Lyons will serve as a Board Member representing Brea Olinda Unified School District. The Oath of Allegiance was administered to Mr. Al Jabbar and Ms. Gail Lyons by President, Meg Cutuli.

2. Review of Agenda

A. Changes

B. Additions

C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Ms. Marilyn Buchi.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

A. "Shine a Spotlight"

Quick Summary:

1. Edwin Gomez

2. Marianne Schaeffer

Minutes:

1. Edwin Gomez has been with North Orange County ROP since 2016. He works as a Production and Managerial Arts Instructor.

2. Marianne Schaeffer has been with North Orange County ROP since 2017. She works as a Career Guidance Specialist at Los Alamitos High School.

5. Closed Session

Quick Summary:
Government Code Section 54957, Public Employee Appointment, Employment, Evaluation, Discipline or Dismissal/Release. Discussion of pending litigation.

Minutes:
The Board went into closed session at 4:42 p.m.

6. Reconvene Into Open Session

Quick Summary:
Closed Session report.

Minutes:
The Board reconvened at 5:06 p.m. No report was given.

7. * Approval of Minutes

Quick Summary:
Approve the minutes of the Organization Meeting of the Board of Trustees on December 12, 2018. Approve the minutes of the Regular Meeting of the Board of Trustees on December 12, 2018.

Motion Passed: Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Marilyn Buchi.

Yes	Ms. Marilyn Buchi
Yes	Ms. Meg Cutuli
Yes	Ms. Karin Freeman
Abstain	Mr. Al Jabbar
Abstain	Ms. Gail Lyons
Yes	Mr. Andy Montoya
Yes	Ms. Annemarie Randle-Trejo

Minutes:
Mr. Al Jabbar made a correction to the minutes for the Organization Meeting of December 12, 2018. It was stated that Mr. Andrew Montoya was from Anaheim Union High School District. He is from Fullerton Joint Union High School District. The correction was duly noted. The motion passed with the correction noted.

8. Public Hearing

Quick Summary:
This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on

topics relevant to the ROP.

Minutes:
President Cutuli opened the meeting to a public hearing at 5:07 p.m. There was no participation, so the public hearing was closed.

A. Request for Recognition

9. Superintendent's Report

Minutes:
Ms. Giamarino wished everyone a Happy New Year! She reminded the Board Members that before the February 13, 2019 Board Meeting, beginning at 3:00 p.m., there is a photographer scheduled to take Board pictures. Ms. Giamarino shared that on Saturday, January 12, 2019, Educational Services is hosting the annual Spring Inservice for teachers. The agenda includes WASC focus groups and Professional Learning Community collaboration.

A. The Superintendent may comment on activities of the ROP.

B. Communications

Quick Summary:
There are no communications this month.

10. * Consent Calendar

Quick Summary:
Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Ms. Marilyn Buchi and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $17,519,498.55, and ending fund balance in the amount of $17,498,195.23.

Quick Summary:
Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending December 28, 2018.

Quick Summary:
Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending December 27, 2018.

Quick Summary:
December 2018 Student Body Fund Balance Report

4. Ratify/approve check #00053192 through #00053353 in the amount of $352,535.24 as listed for the period of November 28, 2018, through December 27, 2018.

Quick Summary:
November and December 2018 Checks

5. Ratify/approve the listed purchase orders in the amount of $39,879.77 for the period of November 28, 2018, through December 27, 2018.

Quick Summary:
November and December 2018 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary:
Personnel Recommendations

7. Approve the disposal of surplus property.

Quick Summary:
Disposal of Surplus Property with The Liquidation Company

8. Ratify/approve the agreement with Gallery Real Estate Services, Inc., DBA Gallery Property Management for the period of December 1, 2018, through November 30, 2019, at a monthly cost of $751.64 ($9,019.68 annually).

Quick Summary:
Agreement with Gallery Real Estate Services, Inc., DBA Gallery Property Management

B. Educational Services

1. Authorize execution of new training agreements to use community classroom facilities for the 2018-2019 school year.

Quick Summary:
Training Agreements to Use Community Classroom Facilities

C. General

1. Receive the monthly visibility report.

Quick Summary:
Visibility Report

11. Non-Consent Items

A. Administrative and Business Services

1. * Approve the revised Classified salary schedule.

Quick Summary:
Classified Salary Schedule Revision

Motion Passed: Approve the revised Classified salary schedule. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

2. * Approve the Memorandum of Understanding for services with San Diego County Superintendent of Schools through June 30, 2023.

Quick Summary:
Memorandum of Understanding with San Diego County Superintendent of Schools

Motion Passed: Approve the Memorandum of Understanding for services with San Diego County Superintendent of Schools through June 30, 2023. Passed with a motion by Ms. Marilyn Buchi and a second by Ms. Karin Freeman.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

3. * Approve the VoIP service agreement with Jive Communications, Inc., a subsidiary of LogMeIn, Inc., for the 18-months term effective the date of executed agreement at a monthly rate of $1,437.66 and a one-time upgrade cost of $1,496.56.

Quick Summary:
Voice over Internet Protocol (VoIP) Service Agreement with Jive Communications, Inc., a subsidiary of LogMeIn, Inc.

Motion Passed: Approve the VoIP service agreement with Jive Communications, Inc., a subsidiary of LogMeIn, Inc., for the 18-months term effective the date of executed agreement at a monthly rate of $1,437.66 and a one-time upgrade cost of $1,496.56. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Andy Montoya.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

Quick Summary:
There are no items in this section this month.

C. General

1. ** Adopt Resolution 2019-01, Career Technical Education Month: "Celebrate Today, Own Tomorrow," and declare the month of February to be Career Technical Education Month at North Orange County ROP.

Quick Summary:
Resolution 2019-01, Career Technical Education Month: "Celebrate Today, Own Tomorrow"

Motion Passed: Adopt Resolution 2019-01, Career Technical Education Month: "Celebrate Today, Own Tomorrow," and declare the month of February to be Career Technical Education Month at North Orange County ROP. Passed with a motion by Ms. Marilyn Buchi and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

Minutes:
Roll Call:

Ms. Cutuli

Ms. Randle-Trejo

Ms. Buchi

Ms. Freeman

Ms. Lyons

Mr. Jabbar

Mr. Montoya

Ayes: 7 **Noes**: 0 **Abstain**: 0

2. * Approve agreement with Emics, Inc. DBA Informed K12.

Quick Summary:
Agreement with Emics, Inc. DBA Informed K12

Motion Passed: Approve agreement with Emics, Inc. DBA Informed K12. Passed with a motion by Ms. Gail Lyons and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

12. Reports

A. Board Report

Quick Summary:
This section of the agenda is reserved for comments from members of the Board of Trustees.

1. Conferences, workshops and meetings

2. ROP class visitations and activities

3. Participating district's activities

4. CSBA and OCSBA activities

B. Superintendent's Report

13. Specific Dates to Remember

Quick Summary:

1/21/19	Holiday – Martin Luther King, Jr. Day
2/11/19	Holiday – Lincoln's Birthday
2/13/19	**Regular Board Meeting of the North Orange County Board of Trustees 4:00 p.m. Education Center 385 N. Muller Anaheim, CA 92801**
2/18/19	Holiday – President's Day
4/28/19	WASC Reception 4:00 – 5:00 p.m. Education Center 385 N. Muller Anaheim, CA 92801
5/15/19	Celebration of Success 6:00 p.m. Education Center 385 N. Muller Anaheim, CA 92801

14. * Adjournment

Quick Summary:
Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Ms. Marilyn Buchi.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Ms. Gail Lyons
Yes Mr. Andy Montoya
Yes Ms. Annemarie Randle-Trejo

Minutes:
The meeting adjourned at 5:39 p.m.

Date Approved: 2-13-19

Theresa M. Giamarino, Secretary
Board of Trustees

Meg Cutuli, President
Board of Trustees