NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES
REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
October 10, 2018, 4:00 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801
Regular Session 4:00 P.M.
Closed Session Following Call to Order

Attendance Taken at 4:00 PM:

Present:
Ms. Anna Piercy, President
Ms. Meg Cutuli, Vice-President
Ms. Marilyn Buchi, Member
Ms. Karin Freeman, Member
Mr. Bill Hall, Member
Mr. Robert Hathaway, Member
Ms. Annemarie Randle-Trejo, Member

Staff:
Superintendent: Ms. Terri Giamarino
Assistant Superintendent: Mr. Dana Lynch
Parliamentarian: Ms. Sandy Lane

Staff: Joshua Behnke, Rachelle Blinoff-Mudd, Allison Bradley, Jordan Conway, Gail Kairis, Kathi Kent, Michael Le, Jennifer Prado, Jenifer Reddick, Lupe Rodriguez, Michele Schirmers, Yani Segoro-Nguyen, Linda Skipper, Andy Truong, Jenilee Umali, Clyde Waite, Tonia Watkins.

1. Open session/Call to Order

Minutes:
President Piercy opened the meeting to regular session at 4:02 p.m.

A. Flag Salute: Lupe Rodriguez

2. Review of Agenda

A. Changes

B. Additions

C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Ms. Meg Cutuli and a second by Ms. Annemarie Randle-Trejo.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

A. "Shine a Spotlight"

Quick Summary:
1. Rachelle Blinoff-Mudd

2. Clyde Waite

Minutes:

1. Rachelle Blinoff-Mudd has been with North Orange County ROP since July 18, 2016. She works as an Instructor, Biotechnology Pathway at Oxford Academy.

2. Clyde Waite has been with North Orange County ROP since August 7, 2006. He works as a Senior Maintenance Worker at the Education Center.

The Administrative Assistants presented the Administrators and Cabinet Members with flowers for Administrator's week.

5. Closed Session

Quick Summary:
Government Code Section 54957, Public Employee Appointment, Employment, Evaluation, Discipline or Dismissal/Release. Discussion of pending litigation.

Minutes:
The Board went into closed session at 4:38 p.m.

6. Reconvene Into Open Session

Quick Summary:
Closed Session report.

Minutes:
The Board reconvened at 4:51 p.m. Ms. Piercy reported that action was taken by the Board to extend the Superintendent's contract by one year, through June 30, 2021.

7. * Approval of Minutes

Quick Summary:
Approve the minutes of the regular meeting of the Board of Trustees on September 12, 2018.

Motion Passed: Passed with a motion by Ms. Marilyn Buchi and a second by Ms. Annemarie Randle-Trejo.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

8. Public Hearing

Quick Summary:
This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

Minutes:
President Piercy opened the meeting to a public hearing at 4:52 p.m. There was no participation, so the public hearing was closed.

A. Request for Recognition

9. Superintendent's Report

Minutes:
Ms. Giamarino thanked the Board members who participated in this year's Partnership Breakfast. The partnership breakfasts were held on September 27, 2018 and October 3, 2018, and highlighted the programs and initiatives of the ROP to district partners.

A. The Superintendent may comment on activities of the ROP.
B. Communications

Quick Summary:
There are no communications this month.

10. * Consent Calendar

Quick Summary:
Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

A. Administrative Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $17,280,558.23 and ending fund balance in the amount of $17,187,606.77.

Quick Summary:
Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending September 20, 2018.

Quick Summary:
Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending September 19, 2018.

Quick Summary:
September 2018 Student Body Fund Balance Report

4. Ratify/approve check #00052806 through #00052904 in the amount of $214,652.77 as listed for the period of August 23, 2018, through September 19, 2018.

Quick Summary:
August and September 2018 Checks

5. Ratify/approve the listed purchase orders in the amount of $2,146,061.59 for the period of August 23, 2018, through September 19, 2018.

Quick Summary:
August and September 2018 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary:
Personnel Recommendations

7. Approve the contract with Malwarebytes for Malwarebytes Endpoint Protection software at the cost of $14,997.60 for 36 months effective October 15, 2018.

Quick Summary:
Contract with Malwarebytes for Antivirus Protection

8. Ratify/approve the three-year contract with SHI International Corporation for Adobe Creative Cloud software at a total cost of $22,500 billed annually at $7,500 for the period of August 2018 through August 2021.

Quick Summary:
Contract with SHI International Corporation for Adobe Creative Cloud Software

9. Approve the Brandman University Scholarship Program, for the period effective October 10, 2018, through May 31, 2019.

Quick Summary:
Brandman University Scholarship Program

10. Ratify/approve the above referenced agreements with the Associated Builders and Contractors of Southern California, Inc. Merit Training Trust Fund, the California Fire Fighter Joint Apprenticeship Committee, the Plaster Tenders Apprenticeship and Training Trust for Southern California, the Southern California Plastering Institute Apprenticeship Trust and Joint Apprenticeship Committee, and the Southern California Sheet Metal Joint Apprenticeship Training Committee for the period of July 1, 2018, through June 30, 2019.

Quick Summary:
Apprenticeship Agreements

11. Ratify/approve the extension of the Business Consulting Services Agreement dated

May 15, 2017, to provide services as needed for up to 100 hours for an additional $6,000, not to exceed $58,800, through February 28, 2019.

Quick Summary:
Extend Business Consulting Services Agreement

B. Educational Services

1. Authorize execution of new training agreements to use community classroom facilities for the 2018-2019 school year.

Quick Summary:
Joint Venture Training Agreements to Use Community Classroom Facilities

2. Approve the Memorandum of Understanding with North Orange County Continuing Education, North Orange County Community College District, and the North Orange County Regional Consortium for Adult Education, for the period effective August 17, 2018, through December 31, 2018. The intent is to work together toward the mutual goal of executing the strategies of the North Orange County Regional Consortium for the Adult Education Program by updating technology at the Trident Facility.

ROP recommends approving the Memorandum of Understanding Agreement.

Quick Summary:
Memorandum of Understanding North Orange County Continuing Education, North Orange County Community College District, and the North Orange County Regional Consortium for Adult Education. The intent is to work together toward the mutual goal of executing the strategies of the North

Orange County Regional Consortium for the Adult Education Program by updating technology at the Trident Facility.

3. Approve the Memorandum of Understanding with North Orange County Continuing Education, North Orange County Community College District, and the North Orange County Regional Consortium for Adult Education, for the period effective September 21, 2018, through December 31, 2018. The intent is to work together toward the mutual goal of executing the strategies of the North Orange County Regional Consortium for the Adult Education Program by expanding and enhancing curriculum.

ROP recommends approving the Memorandum of Understanding Agreement.

Quick Summary:
Memorandum of Understanding North Orange County Continuing Education, North Orange County Community College District, and the North Orange County Regional Consortium for Adult Education. The intent is to work together toward the mutual goal of executing the strategies of the North Orange County Regional Consortium for the Adult Education Program by expanding and enhancing curriculum.

C. General

1. Receive the monthly visibility report.

Quick Summary:
Visibility Report

11. Non-Consent Items

A. Administrative Services

1. * Adopt Board Policy 4030, Nondiscrimination in Employment, second reading.

Quick Summary:
Board Policy 4030, Nondiscrimination in Employment

Motion Passed: Adopt Board Policy 4030, Nondiscrimination in Employment, second reading. Passed with a motion by Ms. Karin Freeman and a second by Ms. Annemarie Randle-Trejo.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

2. * Adopt Board Policies 4161, 4261, and 4361, Leaves, second reading.

Quick Summary:
Board Policies 4161, 4261, and 4361, Leaves

Motion Passed: Adopt Board Policies 4161, 4261, and 4361, Leaves, second reading. Passed with a motion by Ms. Meg Cutuli and a second by Ms. Marilyn Buchi.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

3. * Adopt Board Policy 4033, Lactation Accommodation, second reading.

Quick Summary:
Board Policy 4033, Lactation Accommodation

Motion Passed: Adopt Board Policy 4033, Lactation Accommodation, second reading. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

1. * Adopt Board Policy 5111, Admission, second reading.

Quick Summary:
Board Policy 5111, Admission

Motion Passed: Adopt Board Policy 5111, Admission, second reading. Passed with a motion by Ms. Karin Freeman and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

C. General

Quick Summary:

1. * Approve the 2018/2019 Board of Trustees'/Superintendent's Priorities

Quick Summary:
2018-2019 Board of Trustees'/Superintendent's Priorities

Motion Passed: Approve the 2018-2019 Board of Trustees'/ Superintendent's Priorities. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Bill Hall.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

2. * Adopt Board Policy 1312.3, Uniform Complaint Procedures, second reading.

Quick Summary:
Board Policy 1312.3, Uniform Complaint Procedures

Motion Passed: Adopt Board Policy 1312.3, Uniform Complaint Procedures, second reading. Passed with a motion by Ms. Marilyn Buchi and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

12. Reports

A. Board Report

Quick Summary:
This section of the agenda is reserved for comments from members of the Board of Trustees.

1. Conferences, workshops and meetings

2. ROP class visitations and activities

3. Participating district's activities

4. CSBA and OCSBA activities

B. Superintendent's Report

The Superintendent shared with the board that she attended a mock WASC at Esperanza. On October 16, 2018, Ms. Giamarino will be participating as a panelist in Placentia-Yorba Linda Unified School District's Annual Women in Industry Event held at the PAC at El Dorado High School. The event begins at 6:00 p.m.

13. Specific Dates to Remember

Quick Summary:

11/2/18	2019 Orange County Teacher of the Year Annual Recognition Banquet Disneyland® Hotel, 6:00 pm – 9:30 pm
11/7/18	**Regular Board Meeting of the North Orange County ROP Board of Trustees 3:00 p.m. Education Center 385 N. Muller Anaheim, CA 92801**
11/12/18	Holiday – Veteran's Day
11/22-23/18	Holiday – Thanksgiving

14. * Adjournment

Quick Summary:
Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Bill Hall
Yes Mr. Robert Hathaway
Yes Ms. Anna Piercy
Yes Ms. Annemarie Randle-Trejo

Minutes:
The meeting adjourned at 5:34 p.m.

Date Approved: _____

Theresa M. Giamarino, Secretary
Board of Trustees

Anna Piercy, President
Board of Trustees