

Beverly Hills Unified School District
Proposed Field Trip with Itinerary

Itinerary

Field Trip Date(s): _____

Departure Time: _____ Arrival Time: _____ Return Time: _____

Dates/Estimated Times Activities*

Number of students and adult supervisors: _____

Transportation: _____

Food: _____

Student *"what to bring"* list: _____

Supplies and equipment for staff/chaperones to bring, as assigned:

- ☐ Cell phones _____
- ☐ First Aid kit _____
- ☐ Tickets/Entry requirements _____
- ☐ Two-way radios _____
- ☐ Signed parent permission & consent forms _____
- ☐ Health Emergency Forms _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Hazard assessment: _____

Emergency contact person & number at school during these activities: _____

**Attached a separate sheet if necessary*