



TEACHING AT THE CORE



## MEMORANDUM OF UNDERSTANDING FOR SERVICES

This agreement made and entered this 6<sup>th</sup> day of November, 2018 between **Be GLAD™ LLC**, hereinafter referred to as the “*Contractor*”, and **Beverly Hills Unified School District**, hereinafter referred to as the “*District*”.

### WITNESSETH:

1. The *Contractor* agrees to render the following services listed below on the times and dates herein stated in accordance with the directions stipulated by the *District* or a person delegated by them.

a) Training in the Project G.L.A.D.® (Guided Language Acquisition Design) Model and strategies for two days conducted by a Certified G.L.A.D.® Key Trainer. This service consists of only the 2-Day Workshop of information regarding the G.L.A.D.® Model, research, and strategies. The trainings will occur over two consecutive days for District during business hours, typically 8:00 AM to 3:00 PM, adjusted time to be 8:30am-3:30pm. This service will be provided on the following dates:

**December 6 & 7, 2018**

b) Online Training in the Project G.L.A.D.® (Guided Language Acquisition Design) Model and strategies for the Basic Be GLAD Certificate included the Workshop and Demonstration. This service will consist of online course sessions for a Workshop and a virtual Classroom Demonstration taught by the trainer in the G.L.A.D.® strategies and techniques. *The Online Course dates listed below, with timing to be 8:30am-3:30pm. (participants from June 11-12 cohort to complete training with these cohorts)*

**(9002 & 9003- sessions 4) cohort 1: January 14, 17, 22, 25**

**cohort 2: January 15, 18, 23, Feb 1**

c) Follow up Support Training in the Project G.L.A.D. (Guided Language Acquisition Design) model and strategies for one day. This service consists of one day of Follow-Up conducted by a Certified GLAD Trainer for participants who *have* completed the full 6 day GLAD training. Follow-up is designed and customized for each day such as to refine strategies, create content standard-based ELA/ELD units, building academic literacy (reading and writing), observation or demonstration of strategies, and/or implementation with school adoptions. The training is to occur during school hours, typically 8AM to 3PM. The training sites will be at a school site within the *District*. *No dates* have been set at this time.

District initials MS Contractor NA

2. The *District* agrees to compensate the *Contractor* for services rendered as follows:
  - a & b) 2-Day Workshop and Classroom Demonstration in the amount of \$1,215.00 per participant, with a minimum of 23 participants registered. The total compensation for 23 participants will be \$27,945.00. Any additional participants will be charged at a rate of \$1,215.00/participant per for attending any portion of the training. Such amount(s) to be paid within thirty, (30), calendar days after services of the 2-Day Workshop are rendered and the receipt of the invoice. A ten percent, (10%), late charge will apply for any payments received after the payment due date. Invoices will be submitted to the *District* after day 1 of each 2-Day Workshop.
  - c) Follow-up Sessions are to be compensated at a rate of \$1,500 per day for one Certified G.L.A.D.<sup>®</sup> trainer. Such amount(s) to be paid within thirty, (30), calendar days after services are rendered and the receipt of the invoice. *No dates have been set at this time.*
3. The *District* agrees to provide textbooks and teacher editions required by *School* staff. The *District* agrees to provide access to the training room at 6:30am the morning of each training date so the *Contractor* can set-up for the trainings. The *District* understands that the *Contractor* may rearrange the furniture in the classroom that is used during the demonstration to make adequate space for the observing teacher participants. The *Contractor* will provide all training materials, classroom materials, and any materials utilized by presenters. The *Contractor* has the liberty to register individuals independently for training sessions; the *District* will not be responsible for payments for individuals outside the *District*. The *District* agrees to provide full list of participants and address location(s) of all trainings at least 30 days prior to the scheduled trainings or added cost may apply for expedited shipment of training materials.
4. It is agreed that the *Contractor*, Be GLAD<sup>™</sup> LLC, is acting as an independent contractor and not as an agent or employee of **Beverly Hills Unified School District**.
5. This Contract may be cancelled by either party through written notification at least forty-five, (45), calendar days prior to the first date of service. *Contractor* reserves the right to reschedule trainings at their discretion when impacted by concerns as a result of extreme weather/safety circumstances.

  
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 Dustin Seemann  
*Assistant Superintendent of Educational Services*  
**Beverly Hills Unified School District**  
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 Beverly Hills, CA 90212  
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