

**Bonita Unified School District  
Unofficial Board of Education Meeting Minutes**

Bonita High School, Student Union  
3102 D Street, La Verne, CA 91750  
(909) 971-8200 Fax: (909) 971-8329

November 7, 2018 Regular Board of Education Meeting

1. CALL TO ORDER

Minutes:

Board President Chuck Coyne called the November 7, 2018 Board of Education to order at 5:00 p.m. Board Vice President was not present at 5:00 p.m., but joined Board Members by telephone for closed session until she arrived at 5:59 p.m.

2. ROLL CALL

Minutes:

Present:

Mr. Chuck Coyne, Board President

Mrs. Patti Latourelle, Board Vice President (Arrived at 5:59pm)

Mrs. Diane Koach, Board Clerk

Mr. Matthew Lyons, Board Member

Mr. Glenn Creiman, Board Member

Mr. Carl Coles, Superintendent

Mrs. Susan Cross Hume, Assistant Superintendent-Business Services

Mr. Kevin Lee, Assistant Superintendent-Human Resources

Mr. Matthew Wien, Assistant Superintendent-Educational Services

Chloe Chin, Bonita High School ASB Vice-President

Naomi Pearson, Chaparral High School Student Board Representative

Erik Vargas, San Dimas High School Student Board Representative

Absent:

Luke Melkesian, Bonita High School Student Representative

3. REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

Minutes:

There were no requests to speak on items listed on the closed session agenda.

4. CLOSED SESSION AGENDA - 5:00 PM

4.1. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 4915, 48919, 48918(c)

4.2. Conference with Legal Counsel - Existing Litigations, Pursuant to Government Code 54956.9(a)

#### 4.3. Conference with Legal Counsel - Anticipated Litigations, Pursuant to Government Code 54956.9

##### Quick Summary:

1) Approval/ratification of the September 24, 2018 Final Settlement Agreement and General Release, District Case # 0924-1819 for Student #130303731 and Bonita Unified School District. 2) Approval/ratification of the October 15, 2018 Final Settlement Agreement and General Release, District Case # 0730-1819 for Student #69000009 and Bonita Unified School District 3) Approval/ratification of the October 15, 2018 Final Settlement Agreement and General Release, District Case # 0731-1819 for Student #79000188 and Bonita Unified School District

#### 4.4. Public Employee Discipline/Dismissal/Release - Pursuant to Government Code 54957

4.5. Public Employee Performance Evaluation Pursuant to Government Code 54957  
Title: Superintendent

#### 5. OPEN SESSION AGENDA

#### 6. CALL TO ORDER

##### Minutes:

Board President reconvened the meeting to open session at 7:15 p.m.

#### 7. REPORT OUT OF CLOSED SESSION

##### Quick Summary:

Pursuant to Gov. Code Section 54957.1

##### Minutes:

Board Clerk Diane Koach reported the following actions were taken in closed session:

The Board approved a final settlement agreement and release between the parents SV and the Bonita Unified School District, OAH Case Number 2018090111, pursuant to which the District has agreed to fund and provide educational services to the student and the student's parents have released claims against the District in exchange for educational services as specified in the agreement. A motion was made by Mr. Glenn Creiman with a second by Mr. Chuck Coyne, and the vote was unanimous.

The Board approved a final settlement agreement and release between parents of student #130303731 and the Bonita Unified School District, District Case #0924-1819, pursuant to which the District has agreed to provide educational services to the student and the student's parents have released claims against the District in exchange for educational services as specified in the agreement. A motion was made by Mr. Chuck Coyne with a second by Mrs. Patti Latourelle, and the vote was unanimous.

The Board approved a final settlement agreement and release between parents of student #690000009 and the Bonita Unified School District, District Case #0730-1819, pursuant to which the District has agreed to fund and provide educational services to the student and the student's parents have released claims against the District in exchange for educational services as specified in the agreement. A motion was made by Mr. Matthew Lyons with a second by Mr. Glenn Creiman, and the vote was unanimous.

The Board approved a final settlement agreement and release between parents of student #79000188 and the Bonita Unified School District, District Case #0731-1819, pursuant to which the District has agreed to fund and provide educational services to the student and the student's parents have released claims against the District in exchange for educational services as specified in the agreement. A motion was made by Mr. Matthew Lyons with a second by Mr. Glenn Creiman, and the vote was unanimous.

8. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

Carly Hansen, La Verne Heights student representative led the Pledge of Allegiance.

9. APPROVAL OF AGENDA ORDER AND CONTENT

Motion Passed: Passed with a motion by Mrs. Patti Latourelle and a second by Mrs. Diane Koach.

Yes Mr. Chuck Coyne  
Yes Mr. Glenn Creiman  
Yes Mrs. Diane Koach  
Yes Mrs. Patti Latourelle  
Yes Mr. Matthew Lyons

10. REPORTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT

Minutes:

Board Member Glenn Creiman congratulated Board President Chuck Coyne and San Dimas community member Mr. Derek Bahmanou on being elected to office to the Board of Education. Mr. Creiman reported he attended San Dimas High School's Homecoming parade, and was happy to see kids having a great time. Mr. Creiman also attended the Chamber's Taste of La Verne and met different businesses and City officials. He reported on the Learning walks to Gladstone Grace Miller and Ramona. Mr. Creiman congratulated both San Dimas High and Bonita High Schools student athletes who are competing in CIF quarter final football games.

Board Member Matt Lyons welcomed everyone and enjoyed seeing a full room. Mr. Lyons congratulated Mr. Coyne and soon-to-be Board Member, Mr. Derek Bahmanou. He reported attending the La Verne Ad Hoc Committee and on Teen Center that is being built at Las Flores Park. He attended the Learning Walks, and thanked every principal and teacher for making it happen. He had the opportunity to attend a special Learning Walk to see specialized learning classes that was an eye-

opening experience. He is looking forward to having more experience with kids with an IEP. Mr. Lyons reviewed the passage of the Full and Fair Funding Resolution, and the Board believes that public education should be fully and fairly funded. He provided information on a website where citizens can voice their support and sign a petition. The website is [www.fullandfairfunding.org](http://www.fullandfairfunding.org). He encouraged everyone to add their voice to the petition.

Board Clerk Diane Koach congratulated Mr. Chuck Coyne and Mr. Derek Bahmanou noting it had been 13 years since the last Board election. Mrs. Koach acknowledged that Board Vice President will be missed, along with her knowledge of Board history. Mrs. Koach announced that on December 1st, the City of San Dimas will hold their annual Holiday Extravaganza that includes an ice rink and annual tree lighting. Mrs. Koach mentioned the Learning Walks where the principal picks a theme. At Grace Miller Elementary School the Board was given a preview of student learning and reading comprehension. They visited first through fifth-grade classrooms and saw the differences in reading. At Lone Hill, the Board toured classrooms offering elective courses, and at Ramona Middle School, the Board toured the math department. The math students solved problems in teams in real-life situations.

Board Vice President Patti Latourelle gave her congratulations to Board President Chuck Coyne, and said she was not surprised. She congratulated Mr. Derek Bahmanou as well, and she reported that the evening was her last full Board meeting as a Board Member. Mrs. Latourelle attended the Taste of La Verne, a great community event that was held at Brackett Air Field. She congratulated the two football teams for making CIF playoffs. She announced that Bonita High School is presenting a musical production of Guys and Dolls. She encourage everyone to support the high school performances. She wished everyone a happy Thanksgiving.

Board President Chuck Coyne congratulated Mr. Derek Bahmanou, and gave kudos to Mrs. Krista Chakmak, saying that he and Mrs. Chakmak have something in common as they both lost their first elections to School Board. He echoed the comments made earlier on the Learning Walks to schools noting their importance for Board Members to see teachers interact with students. He is impressed with the excitement and pleasure teachers have, and he appreciates them for sharing the experience.

Superintendent Carl Coles congratulated Mr. Coyne for his reelection to the Board and Mr. Derek Bahmanou for joining the Board as a new member. Mr. Coles thanked Mrs. Chakmak for her support of the District. He announced the Veteran's Day holiday coming up, and thanked all those who have served and those who are serving. He is looking forward to celebrating the student are winners.

## 11. COMMUNICATIONS FROM STUDENT REPRESENTATIVES

Minutes:

Superintendent Carl Coles introduced Carly Hansen, La Verne Heights student representative, reported the school's activities and events.

Mr. Coles introduced Katie Kim, Lone Hill ASB President, who reported about the activities and events at Lone Hill Middle School.

Student representatives Chloe Chin, Bonita High School, Naomi Pearson, Chaparral High School, and Erik Vargas, San Dimas High School each presented their student reports on the activities and events taking place at each of their high schools.

## 12. FEATURED PRESENTATIONS

### 12.1. Accept Annual Report from the Citizens' Bond Oversight Committee - Introduced by Susan Cross Hume

#### Minutes:

Mrs. Susan Cross Hume introduced Dr. Roger Hanawalt, President of Bonita Unified's Citizen's Oversight Committee and explained the Committee's purpose.

Dr. Hanawalt provided information about the audit report and explained that the District received an unqualified rating, the cleanest rating that can be given. The performance audit of expenditures verified that bond funds were used properly, and the report reflected change orders did not exceed five percent. The final bond projects are on track to be completed by May, 2019.

The Board thanked Dr. Hanawalt and asked members of the Committee who were present to stand and be recognized for their work.

The Board then thanked Dr. Roger Hanawalt for his generous service of three, two-year terms on the Committee. Superintendent Coles presented him with the District's first Core Value Award. Then President Coyne presented him with a framed certificate with pictures of many bond projects that were completed while Dr. Hanawalt served on the committee.

### 12.2. Report on 2017-2018 California Assessment of Student Performance and Progress - Presented by Matthew Wien

#### Minutes:

Assistant Superintendent Matthew Wien provided a brief overview of 2017-18 California Assessment of Student Performance and Progress (CAASPP). The presentation focused on results, and Bonita Unified's test scores have never been higher. Seventy-one (71%) met or exceeded in English, up three points, and in math, the District is up two points to 56% of students who met the standards. BUSD scores were significantly above the state averages in ELA and Math.

Mr. Wien showed that in English, BUSD gained 14-point growth over four years, and in math, the District gained a 10-point growth over four years. His report included the District's mission to lead the region, including the districts of Arcadia and Walnut-Valley that have historically led in the region. The gap in math exists, but has closed 10 points in two years.

The Board applauded Mr. Wien for the success, adding the District will not settle with not being just a good district. Each person is committed to see how we can be better.

The goal three years from now is 80/70 percentages in English Language Art and math.

The Board appreciated seeing comparisons with other districts, and thanked the Educational Services team for all their hard work.

### 12.3. Recognition of the 2018 San Dimas Festival of Arts Student Fall Art Competition Winners - Introduced by Matthew Wien

#### Minutes:

Assistant Superintendent Matthew Wien introduced Board Clerk Diane Koach who presented certificates to the student winners. Mrs. Koach asked principals and teachers who were present to join her to congratulate the winners. This year, the student art was on display at the Walker House. Families enjoyed the special activities such as a lemonade stand, face painting, live turtles, ducks and goats. Mrs. Koach appreciated the support from the committee, the District and the City. She thanked the high school students who volunteered as docents. The artwork is impressive, and is glad that our District embraces the arts.

San Dimas community member Alta Skinner wanted to thank the Board and Superintendent Coles for supporting Measure GO.

### 12.4. Report on 2017-2018 Local Indicators for the California Accountability Model and Dashboard - Introduced by Matthew Wien

#### Minutes:

Assistant Superintendent Matthew Wien introduced Director Kris Boneman who presented a report on the California Accountability Model and Dashboard that included a breakdown of the State and Local Indicators.

Mrs. Boneman explained the self- assessment, rating of the priorities, and the next steps of submitting the results. The District will then Review and plan how we will monitor over the next year.

The Board asked clarifying questions and voiced concerns over some of the survey results about students not feeling safe and wanted to know how the District handles students who do feel safe. Mr. Wien explained that the survey is an alert to keep us up-to-date, and helps us to monitor differences from year-to-year. We are continually looking for improvement. Safety is a priority in BUSD. Feeling safe and a safe climate may not necessarily be at school but may include social media. Part of it is education, make sure we are tied in with the students. The District has a desire to provide services to make sure students feel connected and safe. These numbers are only an indicator, a gauge for us to use next year. We can look at comparisons next year. Expect increases in 2019-20.

13. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

13.1. Adopt the Minutes of the October 3, 2018 Regular Board of Education Meeting

Motion Passed: Passed with a motion by Mr. Glenn Creiman and a second by Mrs. Diane Koach.

Yes Mr. Chuck Coyne  
Yes Mr. Glenn Creiman  
Yes Mrs. Diane Koach  
Yes Mrs. Patti Latourelle  
Yes Mr. Matthew Lyons

14. REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

Minutes:

There were no requests to speak on open session agenda items.

15. CONSENT AGENDA

Quick Summary:

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Motion Passed: Passed with a motion by Mrs. Patti Latourelle and a second by Mrs. Diane Koach.

Yes Mr. Chuck Coyne  
Yes Mr. Glenn Creiman  
Yes Mrs. Diane Koach  
Yes Mrs. Patti Latourelle  
Yes Mr. Matthew Lyons

15.1. EDUCATIONAL SERVICES

15.1.1. Approve Extended and Overnight Educational Field Trips

Quick Summary:

Approve extended and overnight field trips as listed. The itineraries are on file in the Educational Services Department

- a) Bonita High School Athletic Training students to attend the Chula Vista Olympic Training Center & Sea World excursion, San Diego, CA, November 30 - December 1, 2018
- b) San Dimas High School Girls Basketball Team to attend the So Cal Holiday Prep Classic Tournament, San Diego, CA December 26-29, 2018

c) Bonita High School Girls Water Polo Team to attend America's Finest Water Polo Tournament, San Diego, CA, January 18-20, 2019

15.1.2. Approve Non-Public Agency Master Contract between Bonita Unified School District and Marshall B. Ketchum University-University Eye Center at Ketchum Health Anaheim for the 2018-2019 School Year

15.1.3. Approve Non-Public School Master Contract between Bonita Unified School District and Haynes Family of Programs Inc., dba: S.T.A.R. Academy for the 2018-2019 School Year

15.1.4. Approve Renewal Agreement between Bonita Unified School District and BMC Software Inc. for the 2018-2019 School Year

15.1.5. Approve Agreement Between Bonita Unified School District and NetSupport Incorporated

15.1.6. Approve Amended Agreement between Bonita Unified School District and APEX Learning for July 2018 to June 2021

15.1.7. Approve Memorandum of Understanding (MOU) and Agreement between Bonita Unified School District and Riverside County of Education (RCOE).

## 15.2. BUSINESS SERVICES

15.2.1. Approve and/or Ratify "A" Warrants (Payments for School Employees) and "B" Warrants (Payments for Equipment, Supplies, Services of Non-School Employees and Other Non-Salary Expenditures), as Listed

15.2.2. Approve and/or Ratify Purchase Orders (Authorization for Purchase of Equipment, Supplies and the Services of Non-School Employees), as Listed

15.2.3. Approve Budget Transfers Between Major Object Codes, as Listed

15.2.4. Approve Facility Use Requests for Sunday Use

15.2.5. Declare Items Listed as Surplus in Accordance with Education Code 17545 and Authorize Disposal

15.2.6. Independent Contract Agreements

15.2.7. Approve Agreement Between Bonita Unified School District and County of Los Angeles, Department of Public Health

15.2.8. Approve Agreement Between Bonita Unified School District and Stump Fence Co.

15.2.9. Approve Agreement Between Bonita Unified School District and Distinctive Construction

15.2.10. Approve Agreement Between Bonita Unified School District and Colbi Technologies

15.2.11. Approve Lease/Maintenance Agreement for District Equipment

15.2.12. Approve Change Order #1, Best Contracting Services for roof repairs at various sites

15.2.13. Approve Change Order #1 Telacu Construction Management, Bonita High School Stadium Project

15.2.14. Approve Change Order #1 Refrigeration Supplies Distributor for Purchase and Delivery of Thermostats, Economizer Modules, Air Sensors, Sensor Adapters, Gateways, and Repeaters & Controllers

15.2.15. Approve Notice of Completion for Bid 18-19:04 for Purchase and Delivery of Thermostats, Economizer Modules, Air Sensors, Sensor Adapters, Gateways, and Repeaters & Controllers

15.2.16. Adopt Resolution 2019-06, Procurement of Telecommunications, Equipment, Software, and Other Related Electronic Equipment Apparatus and Services in Accordance with Public Contract Code 20118.2

15.2.17. Reject Claim #1805269 - Property Loss

15.2.18. Reject Claim #1805268 - Property Loss

### 15.3. HUMAN RESOURCES DEVELOPMENT

15.3.1. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Certificated and Certificated Management Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule

15.3.2. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Classified, Classified Management and Confidential Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule

15.3.3. Approve Classified/Certificated Attendance at Conferences, Conventions, Workshops and Meetings as Listed. Actual and Necessary Expenses Incurred by Such Attendance to be Paid by Bonita Unified School District Unless Otherwise Specified in Accordance With Board Policy 3350

15.3.4. Approve Certification that Conditions Set Forth in Title 5, Section 5593 Relative to Qualifications and Competencies of Temporary Athletic Team Coaches Have Been Met and Authorize the President of the Board to Sign the Certification

15.3.5. Approve Agreement Between Bonita Unified School District and LWD, Inc. for Drug and Alcohol Testing Services for the 2019 Calendar Year

15.3.6. Approve Agreement Between Bonita Unified School District and Azusa Pacific University to Provide Educational Field Experience

#### 15.4. SUPERINTENDENT

15.4.1. Receive Second Reading and Adopt New Board Policy and Adopt Revisions to Existing Board Policies

15.4.2. Accept with Thanks the Monetary Donation of \$550

### 16. DISCUSSION/ACTION AGENDA

#### 16.1. SUPERINTENDENT

16.1.1. Receive First Reading of Proposed Revisions to Existing Board Policies

Motion Passed: Accept first reading of proposed revisions to Board Policies 1312.3, 3320, and 5131.2. Passed with a motion by Mr. Glenn Creiman and a second by Mr. Matthew Lyons.

Yes Mr. Chuck Coyne  
Yes Mr. Glenn Creiman  
Yes Mrs. Diane Koach  
Yes Mrs. Patti Latourelle  
Yes Mr. Matthew Lyons

#### 16.2. STUDENT DISCIPLINARY ACTION

16.2.1. Student Disciplinary Action for Student #177700774

Quick Summary:

Student Disciplinary Action Pursuant to Education Code #48900 (k).

Recommendation that student #177700774 be re-admitted to a school within the Bonita Unified School District.

Motion Passed: Passed with a motion by Mrs. Diane Koach and a second by Mr. Glenn Creiman.

Yes Mr. Chuck Coyne  
Yes Mr. Glenn Creiman  
Yes Mrs. Diane Koach  
Yes Mrs. Patti Latourelle  
Yes Mr. Matthew Lyons

#### 16.2.2. Student Disciplinary Action for Student #050501431

**Quick Summary:**

Student Disciplinary Action Pursuant to Education Code 48900 (c), (h), and (j). Recommendation that student #050501431 be expelled for the remainder of the 2018-2019 school year with placement in a community day school or alternative school outside the Bonita Unified School District.

**Motion Passed:** Passed with a motion by Mrs. Patti Latourelle and a second by Mrs. Diane Koach.

**Yes** Mr. Chuck Coyne  
**Yes** Mr. Glenn Creiman  
**Yes** Mrs. Diane Koach  
**Yes** Mrs. Patti Latourelle  
**Yes** Mr. Matthew Lyons

#### 16.2.3. Student Disciplinary Action for Student #151003972

**Quick Summary:**

Student Disciplinary Action Pursuant to Education Code #48900 (c). Recommendation that student #151003972 be expelled for the remainder of the 2018-2019 school year with placement in a community day school or alternative school outside the Bonita Unified School District.

**Motion Passed:** Passed with a motion by Mrs. Patti Latourelle and a second by Mrs. Diane Koach.

**Yes** Mr. Chuck Coyne  
**Yes** Mr. Glenn Creiman  
**Yes** Mrs. Diane Koach  
**Yes** Mrs. Patti Latourelle  
**Yes** Mr. Matthew Lyons

#### 16.2.4. Student Disciplinary Action for Student #171000099

**Quick Summary:**

Student Disciplinary Action Pursuant to Education Code #48900 (3) and (4) and #48915(A2). Recommendation that student #171000099 be expelled for the remainder of the 2018-2019 school year with placement in a community day school or alternative school outside the Bonita Unified School District.

**Motion Passed:** Passed with a motion by Mr. Glenn Creiman and a second by Mr. Matthew Lyons.

**Yes** Mr. Chuck Coyne  
**Yes** Mr. Glenn Creiman  
**Yes** Mrs. Diane Koach  
**Yes** Mrs. Patti Latourelle  
**Yes** Mr. Matthew Lyons

17. REQUESTS TO SPEAK ON NON-AGENDA ITEMS COMMUNICATION FROM THE PUBLIC

Minutes:

Mrs. Karen Cockrell, Bonita High School parent of two students addressed the Board about student dress code violations and Halloween costumes.

18. FUTURE MEETING DATES

18.1. Retirement Reception Honoring Board Member Patti Latourelle

Minutes:

Board President Chuck Coyne announced the District will have a retirement reception honoring Board Member Mrs. Latourelle for serving 17 years. The reception will be held on Tuesday, November 27, 2018, at Ramona Middle School gymnasium.

18.2. The Next Regular Board of Education Meeting Date

Minutes:

Board President Chuck Coyne announced the next regular Board of Education meeting date of December 5, 2018.

19. ITEMS FOR FUTURE AGENDAS

Minutes:

The Board requested to conduct a special Board meeting on November 14, 2018 at 6:00 p.m. to finalize the Superintendent's evaluation.

20. ADJOURNMENT

Minutes:

Board President Chuck Coyne adjourned the meeting at 8:50 p.m.

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Board of Education Clerk

Date Adopted: