



ARCHITECTS CLIENT FOCUSED. PASSION DRIVEN.

November 16, 2018

Mr. Jeff Pylman
Executive Bond Program Manager
Beverly Hills Unified School District
255 South Lasky Drive
Beverly Hills, CA 90212-3644

Re: Additional Service Request for Building A Re-Roofing Scope
Horace Mann School Modernization
Project 1110104.06

Dear Jeff:

As you know, by not accepting the Alternate Bid at the time of the Building A Modernization bid package, BHUSD effectively de-scoped the re-roofing of the mission tile from the construction project. WLC understands that BHUSD is now interested in re-bidding, awarding, and installing new roofing materials. This additional design effort would be considered an additional service under WLC's Owner/Architect Agreement.

I have outlined the Scope, Schedule, and Design Fee Structure below:

Scope of Work:

WLC will prepare design contract documents showing the removal and replacement of all of Building A's clay tile roofing, and the repair and replacement of any damaged or deteriorated building felts, plywood, flashings, gutters, and downspouts. The drawings will also cover the removal/replacement of a limited number of built-up roofing areas.

Since the re-roofing was included in the original DSA-approved Modernization Package (A 03-115072) WLC assumes that the above described design scope will not require a new DSA submission. However, all new drawings, specifications, details and/or calculations will need to be submitted and approved through DSA's post-approval CCD procedures.

WLC assumes that the work will not require any engineering consultants (structural, mechanical, electrical, plumbing).

Project Schedule:

WLC understands that BHUSD would like to design, publicly bid, and award the project so that construction can take place over summer break 2019.

Mr. Jeff Pylman
Additional Service Request for Building A Re-Roofing Scope
Horace Mann School Modernization
Project 1110104.06
November 16, 2018
Page 2

Fee Structure:

WLC proposes to provide the services outlined above, to the schedule described above, for the fee as outlined below and to a percentage of completion per phase, per month.

Construction Documents:	\$32,000.00	Fixed Fee
Bidding:	\$ 3,200.00	Fixed Fee
Construction Administration:	\$ 6,400.00	(Hourly not to exceed)

Contract Terms:

All other contract terms from the already in-place WLC/BHUSD Owner/Architect Agreement would apply.

Please let me know if you have any questions.

Sincerely,



JAMES P. DiCAMILLO
Architect, AIA
LEED™ AP
President, Principal

JPD:gs/P0111010425-ltr

15-Nov-18
 Re-roofing Amendment
 Building A
 Horace Mann School

Staff	Hourly Rate	Const Documents		Bidding		Const Admin	
		Hours	Fee	Hours	Fee	Hours	Fee
Principal	\$ 240.00	8	\$ 1,920.00	2	\$ 480.00	4	\$ 960.00
Senior PM	\$ 190.00	120	\$ 22,800.00	10	\$ 1,900.00	28	\$ 5,320.00
PM	\$ 160.00	40	\$ 6,400.00	4	\$ 640.00	0	\$ -
Clerical	\$ 90.00	8	\$ 720.00	2	\$ 180.00	2	\$ 180.00
			\$ 31,840.00		\$ 3,200.00		\$ 6,460.00